



NC United Football Club  
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## NC United FC – Club Meeting

**Date: March 12, 2023**

**Time 18:00 – 19:00pm**

## Meeting Minutes

**Chairperson:** Mark Neate

**Secretary:** Scott Marshall

**Treasurer:** Mark Duce

**Trustees:** Mark Neate, Scott Marshall

**Location:** Club Pavilion, Wellington

**Next meeting:** 7<sup>th</sup> May 2023.

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### Attendees

#### *Sunday League*

Dan Swales (Rookies)  
Chris Smith (u7s United)  
Alan Thornton (u7s Whites)  
Ant Carroll (u7s Blues)  
Jamie Hunt (u8s United)  
Ruben Giambalvo (u8s Blues)  
Stuart Davies (u10s Whites)  
Neil Owen (u10s United)  
Karl Jones (u11s United)  
Matt Armstrong (u12s Blues)  
Richard Vickers (u12s Whites)  
Mark Neate (u13s United)  
Simon Waterhouse (u14s United)  
Ian Harper (u15s United)  
John Davies (u15s Blues)  
Tristan Slater (u16s Blues)  
Steve Jones (u12s Girls)

#### *MJPL*

Carl Askew (u14s)  
Scott Marshall (u16s)  
Ian Harper (u15s)  
Mark Neate (u18s)

#### *Salop Leisure*

Mark Hawkes-Faulkner (u17s Blues)

#### Apologies

Ian Doody (u9 United)  
Matt Bates (u9 Blues)  
Chris Jones (u10 Blues)  
Liam Pearson (u11 Blues)  
Paul Guha (u14 Blues)  
Chris Milne (u17s Whites)

## Agenda

- **Actions from previous meeting**
- **Chairman Report**
- **Secretary Report**
- **Treasurer Report**
- **Welfare Report**
- **Social Secretary Report**
- **Club Development**
- **AOB**

## Meeting Minutes

Secretary opened the meeting and set out the agenda and discussion points. Secretary called for a motion from the floor to accept previous club minutes. Two coaches accepted on behalf of the group.

Agenda Item	Actions
<p><b>Chairman Report (MN)</b></p> <ul style="list-style-type: none"> <li>• <b>Player Fees:</b> It was highlighted by MN that we have an improved position on outstanding fees across the club. Since January we have received circa. £7k so a big thank you was issued by MN for all Coaches for their help and support.</li> <li>• <b>League Cup Semi-Final Hosts:</b> NC United were selected as hosts for two League Cup competitions. One fixture took place on the 5<sup>th</sup> March and the second is scheduled for the 26<sup>th</sup> March. MN extended his appreciation and thanks for those volunteers and Coaches that helped support to first fixture. It was a great success and showcase for the Club.</li> <li>• <b>Accreditation:</b> The FA Accreditation is being finalised; however, it was highlighted that there is a blocker for submission for some Coaches with expiring DBS's. These need to be pushed through and in progress for the Club to submit the Accreditation proposal.</li> <li>• <b>Fixtures:</b> It was noted that u7s -&gt; u10s last fixture for the season will be 30<sup>th</sup> April. U14s United Coach raised an issue with only having one fixture left for the season.</li> <li>• <b>Match Officials:</b> MN informed the group there is over 100 registered match officials for the League. It is important for all Coaches to mark / grade match officials honestly and not submit high gradings to avoid a follow up report. By submitting honest marks, it will allow the League to make improvements. Any scores submitted less than 60 will be follow up by the Referee Secretary. It was announced there is a course available 17<sup>th</sup> -19<sup>th</sup> March.</li> </ul>	<p>Coaches should check their DBS status on the Whole Game System and work with the Club Welfare to resolve any issues.</p> <p>MN to raise query with Fixture Secretary</p>

Agenda Item	Actions
<ul style="list-style-type: none"> <li>• <b>Welfare Checks:</b> The League have been extra diligent recently in carrying out pitch side checks on Coaches and ensuring they have up-to-date team sheets and sufficient medical supplies. <b>All Coaches must ensure they have a printed copy of their team sheet on match day and must ensure a First Aid kit is available with sufficient supplies.</b></li> </ul> <p>It was highlighted to all Coaches in the meeting that for the 23/24 season all coaching staff must have Safeguarding certifications. In addition, all Coaches were reminded that there needs to be at least 2 coaching staff pitch side during match day and also at training.</p>	

Agenda Item	Actions
<p><b>Secretary Report (SM)</b></p> <ul style="list-style-type: none"> <li>• <b>Trophies:</b> All Coaches were reminded that Manager's Player shield, or recognition shields need to be returned. SM is waiting on samples from the Supplier for individual player trophies and special recognition trophies.</li> <li>• <b>End of Season Presentation:</b> SM reminded all Coaches that the end of season presentation will take place at Ford Hall, Lilleshall again this year. <b>Booked dates are 2<sup>nd</sup> – 4<sup>th</sup> June.</b> SM will be organising time slots for each team and sending details once confirmed.</li> <li>• <b>Sunday Kits:</b> SM is waiting on samples from the Supplier for replacement kits for the 23/24 season. Once these are available, they will be discussed with the respective Coaches.</li> </ul>	

Agenda Item	Actions
<p><b>Treasurer Report (MD)</b></p> <ul style="list-style-type: none"> <li>• <b>Player Suspensions:</b> MD re-stated the improved position on player subscription fees however, there are a small number of players who are actively suspended from both training and match day.</li> </ul>	

Agenda Item	Actions
<p><b>Welfare Report (JD)</b></p> <ul style="list-style-type: none"> <li>• <b>First Aid / DBS expiries:</b> No major issues reported by JD however, the message and importance regarding welfare checks by the League was reminded to the group. JD reminded all coaches to ensure their DBS, Safeguarding and First Aid qualifications remain up to date and if these are approaching expiry then it's the coach's responsibility to ensure they renewed in advance.</li> </ul>	

Agenda Item	Actions
<p><b>Social Secretary Report (SW)</b></p> <ul style="list-style-type: none"> <li>• <b>Easter Egg Hunt:</b> SW provided an update on the event scheduled for 1<sup>st</sup> April. All Coaches have been supplied with raffle tickets for the event. Coaches were thanked in advanced for their support and to ensure that sold tickets and monies collected are returned to the Club as soon as possible. Coaches who require additional raffle tickets can post a message on the group chat to notify others. The Club will be looking for volunteers on the day of the event so please contact SW if you can spare time to help.</li> <li>• <b>Level 1 Funding:</b> It was announced by SW that the club social funds will be funding FA Level 1 course for those Coaches that require it. Further details will be announced after the April event.</li> </ul>	

Agenda Item	Actions
<p><b>Club Development (IH)</b></p> <ul style="list-style-type: none"> <li>• <b>Continuous Personal Development (CPD):</b> IH asked the group to provide information of any planned or attended CPD courses so we can keep a record of these for future internal coaching sessions.</li> <li>• <b>Club Website:</b> Not development related but IH provided a walkthrough of the new Club website and provided an overview of the 'Coach Portal' that will be made available to all Coaches.</li> </ul>	

## AOB

- **Registered players for training:** MN raised an important topic and informed the group that under **no circumstances** should a player who is registered with another team in the league, attend NC United organised training sessions during the season. Coaches were reminded to ask this key question when considering onboarding new players. If these guidelines are ignored, there is a significant financial risk not just for the individual Coach but also the football club.
- **2023 / 24 Season:** Coaches were asked to submit their position on next season as to whether they will continue with NC United and their respective teams or exit the club. The deadline for decisions is March 31st.
- **Summer Tournaments:** Coaches were reminded that the Club Secretary must be informed of any tournaments that teams have entered.
- **New Teams MJPL:** MN announce that NC United will have u10s, u11s and u13s represented in the MJPL next season. These are new teams joining the Club.
- **Rookies Pathway:** DS announced that we should be welcoming 2 new u7s Coaches into the Club next season.
- **Club Newsletter:** Rich V will be reaching out to individuals to help provide content for the next Club newsletter. Once available it will be sent to all Coaches and posted on the Club website.
- **Summer Training:** All teams should be back on grass from 27<sup>th</sup> March. Coaches were reminded that if you train at any location apart from Broadoaks Playing Fields then you must inform the Club.