



NC United Football Club  
Tolkien Way  
Wellington  
Telford.  
TF1 2GF

**NC United FC – Club Meeting**

**Date: September 3, 2023**

**Time 18:00 – 19:45pm**

**Meeting Minutes**

**Chairperson:** Mark Neate

**Secretary:** Scott Marshall

**Treasurer:** Mark Duce

**Trustees:** Mark Neate, Scott Marshall

**Location:** Club Pavilion, Wellington

**Next meeting:** 5<sup>th</sup> November 2023.

**Attendees**

<i>Sunday League</i>	<i>MJPL</i>	<i>Salop Leisure</i>
Dan Swales (Rookies) Liam Pearson (u7s United) Sam Dauncey (u7s Blues) Chris Smith (u8s United) Ant Carroll (u8s Blues) Ash Arrowsmith (u8s Silvers) Jamie Hunt (u9s United) Ruben Giambalvo (u9s Blues) DEPUTY (u10s United) Chris Jones (u11s Blues) Jamie Hunt (u11s United) Karl Jones (u12s United) Liam Pearson (u12s Blues) Matt Armstrong (u13s Blues) Richard Vickers (u13s Whites) Mark Neate (u14s United) Simon Waterhouse (u15s United) DEPUTY (u15s Blues) Ian Harper (u16s United) Steve Jones (u13s Girls)	Jack Cresswell (u10s) Stuart Davies (u11s) Rob Spink (u13s) Lee Waterson (u14s) Carl Askew (u15s) Steve Meredith (u16s) Mark Neate (u18s)	DEPUTY (u17s Blues) Chris Milne (u18s Whites) Mark Hawkes-Faulkner (u18s Blues)

**Apologies**

Alan Thornton (u8s Whites)

Matt Bates (u10s Blues)



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## Agenda

- **Chairman Report (Mark Neate)**
  - **Secretary Report (Scott Marshall)**
  - **Treasurer Report (Mark Duce)**
  - **Welfare Report (Vicki Tranter)**
  - **Social Secretary Report**
  - **Fund Raising**
  - **Sponsor boards**
  - **Communications**
  - **AOB**
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## Meeting Minutes

Agenda Item	Actions
<p><b>Chairman Report (MN)</b></p> <ul style="list-style-type: none"><li>• <b>Welfare Office appointment:</b> MN announced to the group the appointment of Vicki Tranter as the clubs new interim Welfare Officer. Vicki will be assuming all welfare responsibilities with immediate effect. Welfare courses are available from Shropshire FA at the end of September and October if any coaches wish to attend.</li><li>• <b>Club sponsorship:</b> MN announced to the group that the football club has entered a multi-year sponsorship arrangement with etacSolutions. This includes both Saturday and Sunday teams. Darren Beetlestone, Managing Director of etac has expressed his desire to do more across the club and generate as much exposure as possible for both parties. <i>All coaches were asked to provide a team photo from the opening fixture weekend.</i></li><li>• <b>Volunteer support:</b> MN expressed frustration on the number of coaches who do not provide extra support for club activities and pavilion general maintenance. There is a regular cohort of coaches who do provide support, so the request is for others to commit some time.</li><li>• <b>Winter training:</b> MN is in the process of finalising the winter training schedules starting from the end of October. Once complete, they will be published on the coaches group chat. It should be highlighted that some of the timings and venues will change for coaches during the winter period as availability continues to be an issue across the area.</li></ul>	



Agenda Item	Actions
<p><b>Secretary Report (SM)</b></p> <ul style="list-style-type: none"><li>• <b>Kits:</b> All Sunday teams have been provided with new sponsored kits for the 23 / 24 season. Coaches are expected to collect these from the pavilion. <b>Kits should not be issued to those players that have not paid the initial registration fee.</b> New coaches' jerseys have also been provided. Sizes larger than XL are on back order from Seaton Sports.</li><li>• <b>Player registrations:</b> There are a small number of players who have not completed the necessary payments for registrations or have not provided proof of identifications or headshot photos. Payments must be submitted, and players fully registered with the league before players are legible to play matches.</li><li>• <b>Team sheets:</b><ul style="list-style-type: none"><li>○ <b>MJPL:</b> The league has reverted to using carbon copy team sheet booklets for the forthcoming season. Coaches were asked to collect these from SM in preparation.</li><li>○ <b>TJYFL:</b> League rules dictate, all coaches must have hard copy team sheets available to show opposition managers but importantly, the league will be conducting spot-checks on matchdays. The first planned visit will be <b>Sunday 10<sup>th</sup> September.</b></li></ul></li><li>• <b>Match results:</b><ul style="list-style-type: none"><li>○ <b>Telford Junior League results:</b> All results for the TJYFL must be submitted via the Matchday App. The deadline for this is by 18:30pm on the Monday following the fixture.</li><li>○ <b>Salop Leisure:</b> Coaches are expected to continue using the FA Full-time website for submitting match results.</li></ul></li></ul>	



- **Equipment repairs / Facility Concerns:** A couple of coaches reported that supplied equipment was requiring repair, specifically 7v7 goals. It was advised that the club holds some equipment in the storeroom. Concerns were also raised for the 9v9 goal sizes at Broadoaks and the hazards in the goal mouths. Coaches were asked to provide photographic evidence so MN / SM can report to the council.

Agenda Item	Actions
<b>Treasurer Report (MD)</b> <ul style="list-style-type: none"><li>• <b>Finances:</b> MD announced a strong financial position for the club and acknowledged the sponsorship payment from etac Solutions. The initial invoice has been received from Seaton Sports. The registration sheet monies received status has been updated.</li><li>• <b>Slush Funds:</b> Coaches were reminded of the need to spend the funds available and take reasonable decisions on what is purchased.</li></ul>	



Agenda Item	Actions
<b>Welfare Report (VT)</b> <ul style="list-style-type: none"><li>• <b>Player / Welfare concerns and reporting:</b> VT announced that the reporting procedures for player welfare has not changed. Coaches to be provided with updated version of the club's welfare FAQ to be shared with parent groups.</li><li>• <b>Online learning / CPD:</b> Coaches were reminded that both Safeguarding and First Aid courses are available online. Coaches were encouraged to look at the EFA learning website. VT also announced that there will be free / funded place options for the UEFA 'C' qualification available shortly.</li></ul>	IH to send updated welfare flyer to coaches.



Agenda Item	Actions
<ul style="list-style-type: none"><li>• <b>Play Safe Weekend:</b> It has been announced that the next 'Play Safe' weekend will be Saturday 30<sup>th</sup> / Sunday 1<sup>st</sup> September. Team captains are encouraged to wear the play safe armbands in support. These are available from SM on request.</li></ul>	

Agenda Item	Actions
<p><b>Social Secretary (SW)</b></p> <ul style="list-style-type: none"><li>• <b>Events:</b><ul style="list-style-type: none"><li>○ Halloween Party still going ahead as planned.</li><li>○ Quiz Night has not been confirmed and waiting on confirmation from venue.</li><li>○ Club waiting on Food &amp; Beverage licence.</li></ul></li><li>• <b>Inter-Club Funding:</b><ul style="list-style-type: none"><li>○ Level 1 Coaching funding still under review.</li><li>○ Suggestion raised for reimbursement for Safeguarding and First Aid courses for Coaches.</li><li>○ Suggestion raised to apportion a percentage of slush funds remaining at the end of the Season.</li></ul></li></ul>	<p>To be reviewed by the Club Committee</p> <p>To be reviewed by the Club Committee</p>

Agenda Item	Actions
<p><b>Fund Raising (RV)</b></p> <ul style="list-style-type: none"><li>• <b>Active funding applications:</b><ul style="list-style-type: none"><li>○ Barclays Community – secured £500</li><li>○ Utilita Grassroots – in progress</li><li>○ Warbutons Community – in progress</li><li>○ Aldi Project – in progress</li><li>○ Asda Community – in progress</li><li>○ Howdens – in progress</li></ul></li><li>• <b>De-prioritised funding applications:</b><ul style="list-style-type: none"><li>○ Tesco Community Fund – 18<sup>th</sup> lead time.</li><li>○ Premier League Project (Defib) – Not legible.</li></ul></li></ul>	



Agenda Item	Actions
<ul style="list-style-type: none"><li>• <b>EasyFunding:</b> Coaches were reminded of the EasyFunding initiative and cashback options for the Club.</li></ul>	RV to resend details to Coaches.

Agenda Item	Actions
<p><b>Sponsor Boards (CA)</b></p> <ul style="list-style-type: none"><li>• <b>Update:</b><ul style="list-style-type: none"><li>○ 3 new sponsor boards have been printed.</li><li>○ 3 pending investors; WMB Law, Seaton Sports and CMYUK.</li></ul></li></ul>	

Agenda Item	Actions
<p><b>Communications (IH)</b></p> <ul style="list-style-type: none"><li>• <b>Update:</b><ul style="list-style-type: none"><li>○ <b>Club website:</b> Up to date with club events and news. Coaches are welcome to provide any comments or suggestions.</li><li>○ <b>Social events:</b> Flyers have been designed, reviewed and waiting on distribution.</li></ul></li></ul>	