



NC United Football Club  
Tolkien Way  
Wellington  
Telford.  
TF1 2GF

## NC United FC – Club Meeting

**Date: November 12, 2023**

**Time 17:30 – 19:00pm**

## Meeting Minutes

**Chairperson:** Mark Neate

**Secretary:** Scott Marshall

**Treasurer:** Mark Duce

**Trustees:** Mark Neate, Scott Marshall

**Location:** Club Pavilion, Wellington

**Next meeting:** January 2024 – Date TBC.

### Attendees

<i>Sunday League</i>	<i>MJPL</i>	<i>Salop Leisure</i>
Dan Swales (Rookies) Liam Pearson (u7s United) Sam Dauncey (u7s Blues) Ant Carroll (u8s Blues) Alan Thornton (u8s Whites) Ash Arrowsmith (u8s Silvers) Jamie Hunt (u9s United) Ruben Giambalvo (u9s Blues) Matt Bates (u10s Blues) Jamie Hunt (u11s United) Karl Jones (u12s United) Liam Pearson (u12s Blues) Matt Armstrong (u13s Blues) Richard Vickers (u13s Whites) Mark Neate (u14s United) Simon Waterhouse (u15s United) Steve Jones (u13s Girls)	Stuart Davies (u11s) Rob Spink (u13s) Lee Waterson (u14s) Carl Askew (u15s) Mark Neate (u18s)	Ryan Slater (u17s Blues) Chris Milne (u18s Whites) Mark Hawkes-Faulkner (u18s Blues)

### Apologies

Chris Smith (u8s United) – **No apologies provided.**

Ian Doody (u10s United) – **No apologies provided.**

Chris Jones (u11s Blues)

Jack Cresswell (u10s MJPL)

Paul Guha (u15s Blues) – **No apologies provided.**

Ian Harper (u16s United)

Steve Meredith (u16s MJPL)



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## Agenda

- **Chairman Report (Mark Neate)**
  - **Secretary Report (Scott Marshall)**
  - **Treasurer Report (Mark Duce)**
  - **Welfare Report (Vicki Tranter)**
  - **Social Secretary Report**
  - **Fund Raising**
  - **Sponsor boards**
  - **AOB**
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## Meeting Minutes

Agenda Item	Actions
<p><b>Chairman Report (MN)</b></p> <ul style="list-style-type: none"><li>• <b>Meeting apologies:</b> MN raised further concern on Coaches not sending in any apologies if they are unable to attend club meetings. <b>Club vote was to continue to fine £10 for each team that did not attend without apology.</b></li><li>• <b>Misconduct:</b> The chair raised the issue around the misconduct levels at the club involving players, coaches, and parents during the start of the season. He outlined that in some cases teams or even the club could receive a ban. There has been a level of work and thought go into how the club will handle misconduct and this will be discussed later in the meeting.</li><li>• <b>Outstanding Fees:</b> There has been the need to chase up outstanding fees as at one point there was around £10,000 outstanding and this could impact the club and the bills that it needs to pay. The situation is now a lot better, however, around <b>34</b> players are still outstanding and until their fees are paid then they are suspended <b>from both training and match days</b>. Coaches <b>must</b> enforce this. Where there are genuine issues then this needs to be reported into the treasurer for a decision.</li><li>• <b>Club Newsletter:</b> A thank you from the Chair to Richard and Ian for pulling together.</li></ul>	



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<p><b>Secretary Report (SM)</b></p> <ul style="list-style-type: none"><li>• <b>Fixtures:</b><ul style="list-style-type: none"><li>○ <b>Ends of Year:</b> MJPL will play their last fixture on 16<sup>th</sup> December 2023 and recommence on 6<sup>th</sup> January 2024. Telford Junior League will play their last fixture on 17<sup>th</sup> December 2023 and then recommence on 7<sup>th</sup> January 2024.</li><li>○ <b>Cup Fixtures Vs League Fixtures:</b> If any team has a duplicate fixture, then the cup game will always take priority. There is a glitch with the system that is preventing the removal of the league duplicate fixture and hence the reason why some teams are seeing this. Always prioritise the cup game.</li></ul></li><li>• <b>Futsal:</b> Training sessions for coaches will be taking place. If anyone is interested, particularly the younger age group coaches then please let SM know and he will share the details.</li><li>• <b>Club Legends Photoshoot:</b> There appears to be a 25% non-attendance at the sessions. This is higher than previous. Whilst there is a level of individual choice around purchasing photos, the sessions are to ensure the club can capture the pictures of all its teams. Through certain teams not progressing this with parents, we will now have an incomplete record of our clubs' teams without this year's photo album. For future years there is an expectation of attendance across all teams.</li><li>• <b>Christmas Raffle:</b> Raffle tickets are now coming out for the Christmas draw. There will be an initial allocation of two per player. Unsold books must come back in early so that they can be redistributed where necessary. It is preferable that the tickets start to come back in once sold before the end of November 2023. The absolute deadline is 8<sup>th</sup> December 2023.</li></ul>	



Agenda Item	Actions
<p><b>Treasurer Report (MD)</b></p> <ul style="list-style-type: none"><li>• <b>Finances:</b> It has been hard work chasing fees and there is a request for coaches to be more proactive around this for their teams. Next payment is due on 15<sup>th</sup> January 2023. Please can we ensure we are more organised around this. If there are true cases of concern, then please raise them with the Treasurer and the club can then explore ways of supporting a player to continue playing football. This must be genuine cases and the Club will rely upon the integrity of the coaches to raise these issues when they are present.</li></ul>	

Agenda Item	Actions
<p><b>Welfare Report (VT)</b></p> <ul style="list-style-type: none"><li>• <b>Misconduct:</b> VT announced levels of misconduct has improved across the club since the direction was given to re-familiarise parents, coaches, and players with the Respect agenda. An issue was raised around a racist incident from the weekend. Advice given by Chair as to how this needs to be reported into the club and the escalation process.</li></ul> <p>It was announced there had been an incident at the pavilion today involving an individual who had an issue with being asked not to walk on the field of play. This matter is a live incident and is being investigated. The individual will receive a letter from the Club Secretary asking that they do not attend NC United Pavilion in the future.</p> <ul style="list-style-type: none"><li>• <b>Pitch Dimensions (Pavilion):</b> An issue was raised around pitch dimensions at the pavilion as a welfare concern as it had been raised by an opposition coach. Pitch sizes are a guide and does not prevent a game from being played. In addition, games should stick to the original format, so 5 v 5 must be 5 v 5 and not increased to 6 players just to satisfy an opposing coach. There is likely to be an insurance issue if we start to deviate from the prescribed format of the game.</li></ul>	



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<p><b>Social Secretary (SW)</b></p> <ul style="list-style-type: none"><li>• <b>Events:</b><ul style="list-style-type: none"><li>○ <b>Halloween Party:</b> The Halloween party was a success and there was around £250 raised during the afternoon. It was well attended, and Simon thanked those who attended as well as club coaches and volunteers who gave up their time to help run the day. MN raised an issue that it does appear to be the same faces volunteering each time and it would be nice to see some of the coaches from the teams who benefit most from the event to volunteer to help run them going forward.</li><li>○ <b>Quiz Night:</b> The event now being organised for Friday 24<sup>th</sup> November 2023, at Wellington Cricket Club. This will be aimed at some of the older age group parents. It is asked that only children from U12 upwards are in attendance as opposed to younger children. Where the children of U12 teams and higher are present then they must be part of the quiz teams with the adults as opposed to just being present at the event. The Cricket Club are strict around the use of its property so we must ensure we abide by their rules. This does not prevent quiz teams from parents from younger age groups, however, it does preclude their children.</li><li>○ <b>Christmas Party:</b> Details of the Christmas Event are being finalised with a time still to be determined. It will take place on 9<sup>th</sup> December 2023 at NC Pavilion. Please can coaches try and get prizes for the raffle and tombola as we approach the event. Please also encourage attendance on the day.</li></ul></li><li>• <b>Social Volunteers:</b> SW announced the need for additional volunteers to join the social committee. Anyone interested should contact SW.</li></ul>	



Agenda Item	Actions
<p><b>Newsletter &amp; Fund Raising (RV)</b></p> <ul style="list-style-type: none"><li>• <b>Newsletter:</b> RV thanked everyone who helped support the content for the newsletter and thanked Ian for the fantastic work done to professionally format it. Coaches were encouraged to forward content at any point going forward and it would be stored awaiting the next addition to be produced. It was requested that coaches share on their pages as well as sharing via Facebook and other social media sites where possible to help promote the club.</li><li>• <b>Active funding applications:</b><ul style="list-style-type: none"><li>○ <b>Tesco:</b> There is a new fund open with Tesco that specifically looks at football. RV will fill out an application this week and progress the matter.</li><li>○ <b>Other:</b> There is also another opportunity to get an external defib through a programme that is being run nationally through local authorities. It will require a level of match funding. RV will apply for this also.</li></ul></li><li>• <b>AED Training:</b> Defib training is all planned for 29<sup>th</sup> November 2023 6.30pm. This can also include other areas of First Aid business and it was agreed that concussion would be a good area to cover. As the presenter is giving up his time to run to session it was agreed that the club would provide some funds for him to have a meal with his partner as a thank you from the club. RV will arrange this with Mark Duce.</li></ul>	

Agenda Item	Actions
<p><b>Sponsor Boards (CA)</b></p> <ul style="list-style-type: none"><li>• <b>Update:</b> CA announced that we had some success around sponsorship, but leads are drying up. Please can people continue to push where possible. It was also discussed that NC United would look to have a larger representation amongst the boards to promote ourselves as a club.</li></ul>	



Agenda Item	Actions
<p><b>AOB</b></p> <ul style="list-style-type: none"><li>• <b>FA Full-Time:</b> MN gave an overview of FA Fulltime on a desktop system and the advantages over trying to use the Matchday App. This was seen to be a straightforward process and its use was encouraged.</li><li>• <b>Squad of the Month:</b> Please can coaches be a little quicker with their nominations as there were some late ones this month.</li><li>• <b>Council Pitch Bookings:</b> Broad Oaks is a block booking, however, some of the other pitches are not. Therefore, if anyone has a new fixture pop up then please liaise with MN to ensure that a pitch is booked as he will not always be aware of short notice fixtures that pop up.</li><li>• <b>Welfare Panel:</b> MN outlined some detail around how the club wish to progress a welfare panel to professionalise further the club's approach to dealing with incidents of welfare and misconduct. Some work is going on behind the scenes to establish a formal process of how this will work and will be shared further when complete.</li><li>• <b>Advent Calendar:</b> MN wants to run the advent calendar for this year again but would ask for some input into the process. If anyone wants to take a greater control of the organisation and execution of this then please let MN know.</li><li>• <b>Adult First Team:</b> MN has stated that the clubs ambition is to develop an adult team for next year to play in the highest level that the club can support. With this comes great responsibility and would need a whole club approach to supporting it but would show NCs desire to have a complete footballing pathway to adult football. This was raised for people to be aware and to start to give some wider consideration to the idea ready for greater discussion over coming months.</li><li>• <b>Additional Fencing:</b> MN raised the fact that we now have permission to fully fence off our site with 6ft fencing. Whilst this will take a while to complete, the club will now look at ways to achieve this.</li></ul>	