



NC United FC Safeguarding Reporting Guidance

Document Creation Date: 09/02/2026– V1.0

NC United FC is committed to providing a safe, positive, and respectful environment for all players, volunteers, and members. Safeguarding is everyone's responsibility. If you see, hear, or experience anything that causes concern about the welfare or safety of a child or vulnerable person, it is important that it is reported as soon as possible.

What should be reported

- You should report any concern including, but not limited to:
- Poor practice or inappropriate behaviour by a coach, volunteer, parent, or player
- Bullying, harassment, or discrimination
- Any safeguarding concern involving the welfare of a child
- Unsafe environments or situations
- Any incident that makes a child or adult feel unsafe, uncomfortable, or at risk

You do not need proof to report a concern. If something does not feel right, it should be reported.

How to report a concern at NC United FC

NC United FC uses a secure Welfare Reporting Form to ensure all concerns are recorded and reviewed appropriately.

Please complete the Welfare Reporting Form here:

https://docs.google.com/forms/u/2/d/e/1FAIpQLSd3_L6eN3u5DH4_73yUsFBBYy-s0XTrY-OjZhpQxSELvBzg5g/viewform?pli=1

This form goes directly and confidentially to the Club Welfare Officers.

When completing the form, please provide as much detail as possible, including:

- What happened
- Who was involved
- Date, time, and location
- Names of any witnesses
- Any actions already taken

All reports are treated seriously, sensitively, and confidentially..

What happens after you submit a report

Once a report is received:

- The Club Welfare Officers will review the information
- Appropriate action will be taken in line with FA safeguarding procedures
- This may include monitoring, investigation, or escalation to the County FA or relevant safeguarding authorities where required

The welfare and safety of players will always be the priority.





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Club Welfare Officers

NC United FC Welfare Officers are:

- Melissa Giles
- Matt Armstrong

They are responsible for safeguarding and welfare within the club and ensuring concerns are handled appropriately and in line with FA guidance.

Urgent concerns

If a child is in immediate danger or at risk of harm, contact emergency services immediately by calling 999, and then inform the Club Welfare Officers as soon as possible.

You may also contact:

- NSPCC Helpline: 0808 800 5000
- Shropshire FA Safeguarding Team

Remember

Reporting a concern helps protect everyone.

All concerns will be taken seriously, and no concern is too small to report.

NC United FC is committed to creating a safe environment where all players can enjoy football and develop with confidence.

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Approved by: NC United Committee

